



**Waste Management Policy and Procedure.**

**1. Policy Statement.**

1.1 South Coast Port Services Ltd is committed to its duty to of care towards managing and disposing of waste in accordance with “The Waste (England and Wales Regulations) 2011”.

1.2 The purpose of this policy is to be used across all areas of the company to manage waste effectively.

**2. General Principles.**

2.1 The goal is to minimise waste generation, promote recycling and recovery.

2.2 To engage with all employees of the company to ensure safe handling and disposal of waste materials in line with rules of the company and those set by our customer’s when working on their sites.

2.3 using the key components as follows:

- Prevention: Reducing waste at the source.
- Recycling: Processing materials to create new products.
- Recovery: Extracting value from waste through energy recovery or composting.
- Disposal: Safe and environmentally responsible disposal of waste.
- Regulations and Legislation: Establishing laws governing waste management practices.
- Extended Producer Responsibility (EPR): Holding manufacturers accountable for the entire lifecycle of their products, including post-consumer waste.

2.4 Engagement of workforce in company and customer initiatives to educate about waste reduction, recycling, and proper disposal methods.

2.5 Financial incentives for businesses and communities to adopt sustainable waste practices, such as grants for recycling programs.

2.6 Systems to track waste generation, recycling rates, and compliance with regulations.

2.7 Work in Collaboration with a variety of stakeholders across the industry to enhance waste management efforts.

2.8 Encouraging the use of eco-friendly materials and processes in production to reduce overall waste.

2.9 Promoting a system where products are reused, repaired, and recycled, minimizing waste and resource consumption.

**3. Procedures.**

3.1 (Internal Company Waste Management) The Managing Directors ensures waste is managed in an integrated way across all levels of the company covering the key interdependencies i.e. strategic, programme, project and operational / risks to business.

3.2 (External Waste Management) The company business is to supply labour to customers across the Ports of Southampton and London Gateway, and work with those customers to ensure effective waste management and disposal rules are in place for the protection of workers whilst working on company sites.

3.3 Waste Management is measured and monitored by Each Divisional Operational Manager, supported by the Health and Safety committee who will be responsible for:

Identifying Risks to the business and workers.

- Create and deliver strategies to improve waste management initiatives.
- Communicate to all concerned / Deliver training / toolbox talks etc when necessary.
- Monitor risks and record findings.
- Reports compiled for Managing Directors on periodic basis.
- Work in collaboration with our customers to adhere to their waste management strategies, procedures, and working practices to ensure compliance with applicable standards and provisions in place.

3.4 Employees and Workers of the company are required to adhere to the following agreements:

- Understand, and comply with all implemented waste management processes from both the company and those of our customers when working on their sites.
- Report any inefficient, unnecessary or unworkable controls
- Engage with any changes / toolbox talks and training provided by the company and customers alike.

#### **4. Best Practices.**

4.1 Hazardous Waste Management: Specific policies for the handling, treatment, and disposal of hazardous materials to prevent environmental contamination.

4.2 Implementing waste audits to identify reduction opportunities.

4.3 Developing local recycling programs tailored to community needs.

4.4 Encouraging composting of organic waste to reduce landfill use.

#### **5. Summary.**

5.1 Effective waste policies are essential for environmental sustainability, public health, and resource conservation. They require collaboration among various stakeholders and a commitment to continuous improvement and innovation in waste management practices.

5.2 The company reserves the right to change any provision set out in this document from time to time as may be required.